

POLICY TITLE: ENPS Yard Duty and Supervision - Parents and Students

DATE RATIFIED: 21/10/2019

REVIEW DATE: Term 4 2020

ENPS MISSION: We maximise the potential of all; empowering independence, excellence, innovation and engagement with the world.

Critical Engagement
with the World

Academic Excellence

Inclusive Learning
Environment

Personal and Social
Wellbeing

Essendon North Primary School (ENPS) understands it holds a high standard of care in relation to students at school. Appropriate, well-organised and responsive supervision of students during class time, recess and lunch is an important aspect of keeping students safe at school. It also enables staff to identify and respond to possible risks at school as they arise.

Staff participate in ENPS's yard duty roster and school supervision requirements, and follow clear procedures for responding to accidents or incidents in the playground and learning areas.

School staff are rostered on for yard duty before school, during recess, lunch and after school. School grounds are supervised before school from 8.30am. After school, staff supervise the grounds until 3.30pm. Students on school grounds outside these times will not be supervised (unless they attending a before or after school care program or supervised extracurricular activity).

Parents/carers are requested to ensure that students do not arrive early or stay late after school unless they are attending before or after school care, or a pre-arranged supervised activity (i.e. sports practice).

ENPS has in place a number of internal policies and procedures in place to respond to specific circumstances and potential risks in schools, including:

- camps and excursions
- First Aid
- grounds management and tree maintenance
- student private property.

School staff, parents and students are encouraged to speak to the principal, if you have any concerns about potential risks at our school, or our duty of care obligations.

EVALUATION

This policy will be reviewed during 2020 or earlier if required, in conjunction with the Victorian DET's policies.

References

ENPS Yard Duty and Supervision Policy

ENPS Duty of Care Policy

DOCUMENT HISTORY

Version	Effective Date	Owner	Description of change
1	21/10/2019	Kate Barletta	New Policy created in line with DET requirements and template

* Information on revisions and new versions to be added to the top of the table, therefore the most recent is always on top.